



Grimsby and Cleethorpes Yacht Club

Safeguarding and Child Protection Policy and Procedures

Reviewed April 2021

Policy Statement

For the purposes of this policy anyone under the age of 18 should be considered as a child.

Grimsby and Cleethorpes Yacht Club is committed to safeguarding children taking part in its activities from physical, sexual or emotional harm, neglect or bullying. We recognise that the safety, welfare and needs of the child are paramount and that any child, irrespective of age, disability, race, religion or belief, sex, sexual or gender identity or social status, has a right to protection from discrimination and abuse.

Grimsby and Cleethorpes Yacht Club takes all reasonable steps to ensure that, through safe recruitment, appropriate operating procedures and training, it offers a safe and fun environment to children taking part in its events and activities.

All members of the Club should be aware of the existence of this policy, and all volunteers whose role brings them into contact with young people should be familiar with it.

Club Welfare Officer

The Club Welfare Officer is **Sue Culton** who can be contacted through via: safeguarding@gcyc.co.uk

Staff and Volunteers

All Club staff and volunteers whose role brings them into regular contact with young people will be asked to provide references. The Club Welfare Officer and those regularly instructing, coaching or supervising young people will also be asked to apply for an Enhanced Criminal Records Disclosure, with Barred List check if appropriate.

Good Practice

Club staff and members should refer to and follow the latest Safeguarding and Child Protection Policy and Guidelines document published by the RYA.

All members, officials, volunteers, visitors and staff of the Grimsby and Cleethorpes Yacht Club must follow the good practice guidelines (attached) and agree to abide by the Club Code of Conduct.

Those working with children and young people should specifically be aware of the guidance on recognising and reporting suspected safeguarding issues. Adults are advised to be mindful of safeguarding issues when using the showers and changing rooms at times when children are changing. It is advisable that adults ensure the presence of other adults under such circumstances.

The Club will seek written consent from parents/carers before taking photos or video of a child at an event or training session or publishing such images. Parents and spectators

should be prepared to identify themselves if requested and state their purpose for photography/filming.

If the Club publishes images of children, no identifying information other than names will be included. Any concerns about inappropriate or intrusive photography or the inappropriate use of images should be reported to the Club Welfare Officer.

Concerns

Anyone who is concerned about a Cadet or other young member's welfare should inform the Club Office or the Club Welfare Officer immediately, in strict confidence. The Club Welfare Officer will follow the procedures set out in the RYA guidance.

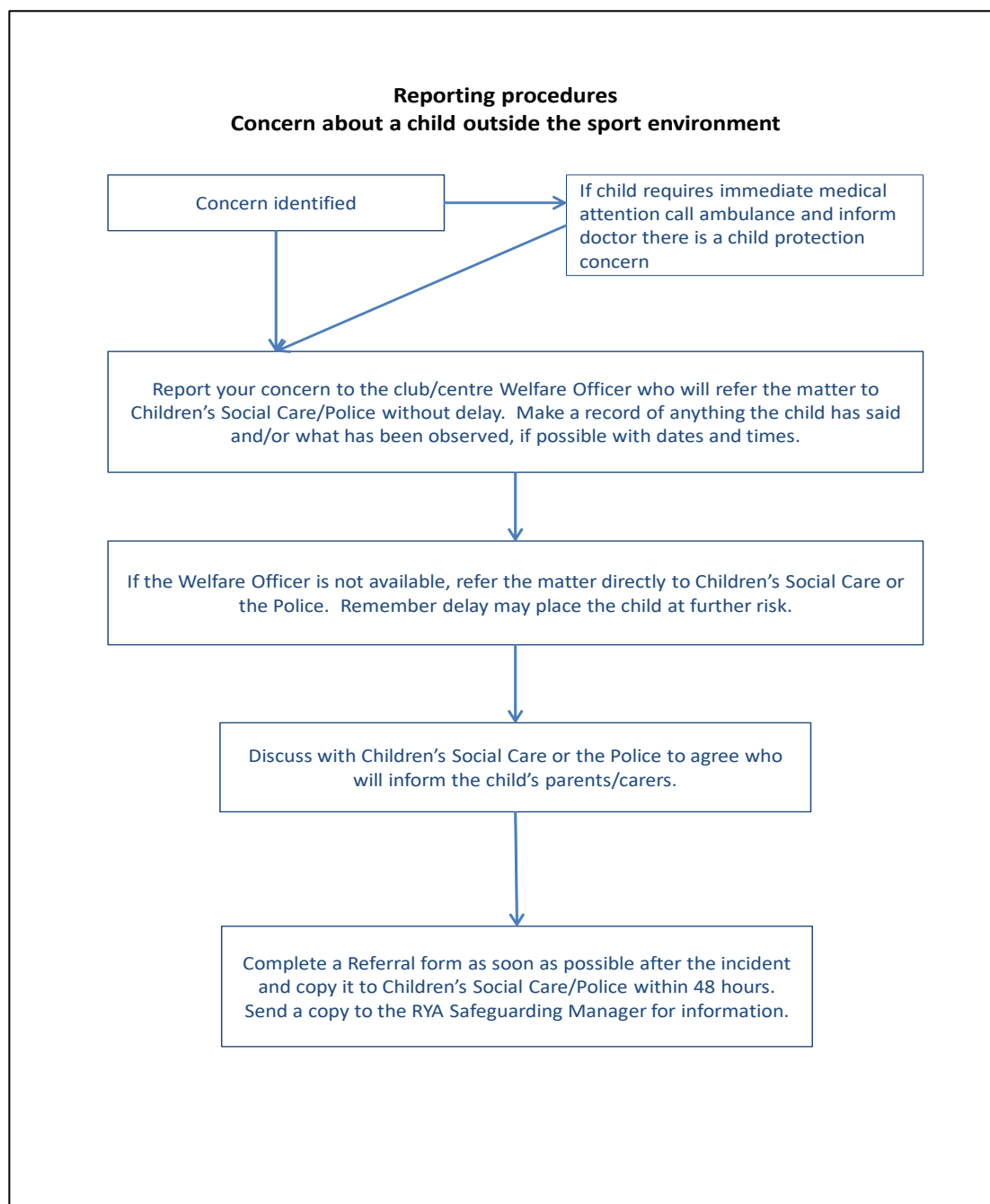
Any member of the Club failing to comply with the Safeguarding Children policy and any relevant Codes of Conduct may be subject to disciplinary action.

Procedures

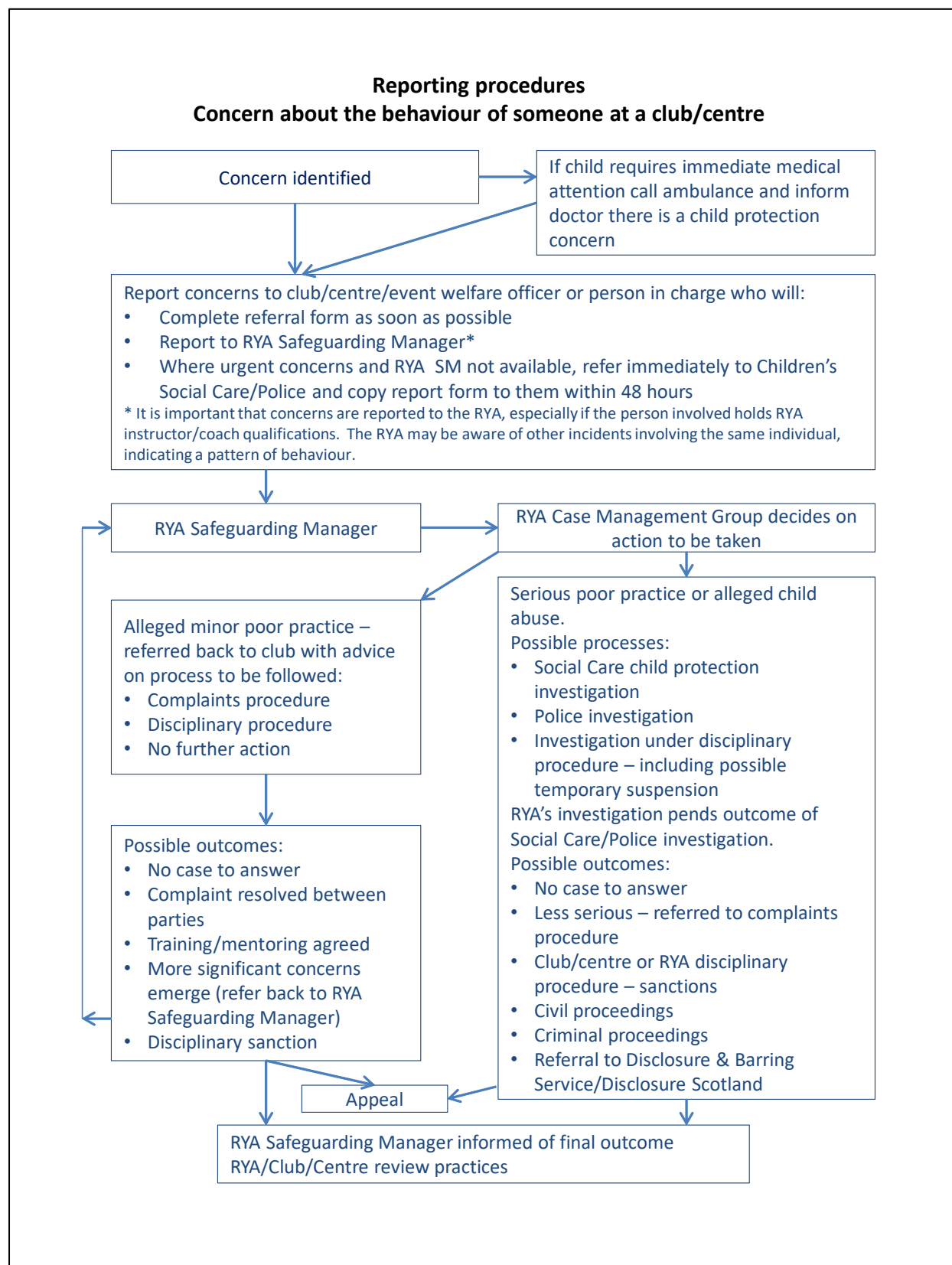
If you are uncertain what to do at any stage, contact the RYA's Safeguarding and Equality Manager on 023 8060 4104 or the NSPCC free 24-hour helpline 0808 800 5000.

Details of Children's Social Care departments and emergency duty teams are listed on local authority websites and in local phone books. If you are unable to find the appropriate contact number, call the RYA's Safeguarding and Equality Manager or, if a child is at immediate risk, the Police.

Flowchart 1



Flowchart 2





Good Practice Guide

For Instructors, Coaches and Volunteers

This guide only covers the essential points of good practice when working with children and young people. You should also read the organisation's Child Protection Policy and Procedures which are available for reference at all times.

- Avoid spending any significant time working with children in isolation
- Do not take children alone in a car, however short the journey
- Do not take children to your home as part of your organisation's activity
- Where any of these are unavoidable, ensure that they only occur with the full knowledge and consent of someone in charge of the organisation or the child's parents
- Design training programmes that are within the ability of the individual child
- If a child is having difficulty with a wetsuit or buoyancy aid, ask them to ask a friend to help if at all possible
- If you do have to help a child, make sure you are in full view of others, preferably another adult
- Restrict communications with young people via mobile phone, e-mail or social media to group communications about organisational matters. If it's essential to send an individual message, copy it to the child's parent or carer.
- **You should never:**
 - engage in rough, physical or sexually provocative games
 - allow or engage in inappropriate touching of any form
 - allow children to use inappropriate language unchallenged, or use such language yourself when with children
 - make sexually suggestive comments to a child, even in fun
 - fail to respond to an allegation made by a child; always act
 - do things of a personal nature that children can do for themselves.

It may sometimes be necessary to do things of a personal nature for children, particularly if they are very young or disabled. These tasks should only be carried out with the full understanding and consent of the child (where possible) and their parents/carers. In an emergency situation which requires this type of help, parents should be fully informed.

In such situations it is important to ensure that any adult present is sensitive to the child and undertakes personal care tasks with the utmost discretion.